

CHESHIRE FIRE AUTHORITY

MEETING OF: CHESHIRE FIRE AUTHORITY
DATE: 12TH DECEMBER 2018
REPORT OF: DIRECTOR OF GOVERNANCE AND COMMISSIONING
AUTHOR: DONNA LINTON

SUBJECT: PROGRAMME OF MEMBER MEETINGS 2019-20

Purpose of Report

1. To provide details of the proposed programme of Member meetings for 2019-20. Once approved a booklet with all Member meeting dates will be published and distributed to Members.

Recommended: That

- [1] The programme of Member meetings for 2019-20 (attached as Appendix 1) be approved.

Background

2. In accordance with the Authority's Constitution, the programme of meetings for the Fire Authority and all other bodies within the political structure for the following municipal year should be agreed by the Authority no later than its last meeting in each calendar year.

Information

Frequency/Scheduling of Meetings

2019-20 Programme of Member Meetings

3. The 2019-20 Programme of Member meetings (attached as Appendix 1 to this report) involves the same frequency as the current municipal year and includes meetings scheduled to tie in with the relevant dates for budgetary and other key decisions. Most meetings are scheduled to be held on Wednesday mornings.
4. The programme includes dates for a number of additional Member meetings including the Members' Planning Days.

Consultation

5. Consultation has taken place with relevant officers to ensure that the dates align with the budgetary and key decision dates. Consideration has also been given to other corporate planning and IRMP action plan timelines for 2019-20, where possible.

6. Constituent authorities will be setting their timetable of meetings early in the New Year and copies of the Fire Authority's approved programme will be submitted to each authority to inform them of the Authority's arrangements.

Financial Implications

7. There are no financial implications arising from this report.

Legal Implications

8. The Authority is required to give public notice of its meetings and ensure that committee papers are published within certain timescales in order to fulfil its legal requirements.

Equality and Diversity Implications

9. There are no equality and diversity implications arising from this report.

Environmental Implications

10. There are no environmental implications arising from this report.

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BACKGROUND PAPERS: NONE